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ABSTRACT

This paper provides, for the state of California: (1) a review of state licensing and continuing education requirements; (2) a brief discussion of trends in legislation along with arguments over the effectiveness of mandatory continuing education; (3) a listing of occupations and their continuing education requirements; (4) a listing of state agencies involved in licensing vocations and businesses; and (5) detailed information on the mandatory continuing education and license renewal requirements for each occupation that has such requirements. Occupations for which continuing education requirements are detailed include the following: accountant, acupuncturist, chiropractor, cosmetology instructor, counselor, dental assistant, dental hygienist, dentist, hearing aid dispenser, lawyer, nurse (vocational, anesthetist, practitioner, psychiatric/mental health, public health, registered), midwife, nursing home administrator, optometrist, pest control and agricultural operatives and advisors, pharmacist, physicians, podiatrist, property tax appraiser, psychiatric technician, psychologist, real estate broker and salesperson, respiratory therapist, social worker, tax preparer and interviewer, and teacher. (KC)

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A Study of Continuing Education for Selected Occupations Licensed by the State of California

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A Study of Continuing Education for Selected Occupations Licensed by the State of California

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January 1989

University of California Extension
Office of the Statewide Dean
359 University Hall
2199 Addison Avenue
Berkeley, CA 94708

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INTRODUCTION

PURPOSE OF THE STUDY

While University Extension is in the business of providing continuing education for professionals, we have not recently taken a close look at the scope of mandatory continuing education (MCE), at current legislative trends, and at the extent of University Extension's involvement in providing MCE courses. This study is a first step. The following are included in this study:

- A review of state licensing and continuing education requirements
- A brief discussion of trends in legislation along with arguments over the effectiveness of mandatory continuing education
- A listing of occupations and their continuing education requirements
- A listing of state agencies involved in licensing vocations and businesses
- A detailed look at the mandatory continuing education requirements for each occupation that has such requirements.

BACKGROUND

California has an extensive system of state licensing. Approximately twenty-nine departmental agencies, boards, and commissions are involved in licensing businesses and vocations. Business licenses apply to such diverse trades as yacht broker and hog rancher. Vocational licenses, approximately 210 in California, are just as widely applied--from boxing matchmaker to bail solicitor, from midwife to milk and cream testers. Forty-two of these licenced vocations, mainly in the health services, have continuing education requirements.

Continuing education offerings can be in the form of institutes, seminars, lectures, conferences, workshops, extension studies, correspondence courses, and other similar live, audio or videotaped formats. For several occupations, teaching and lecturing as well as writing and editing occupation-related articles and books can be applied to the required continuing education hours.

Many state agencies do not require continuing education for license renewal. For example, a Securities Broker-Dealer, licensed by the Department of Corporation, Division of Securities Regulation, pays only a one-time filling fee with the Department. But the Broker-Dealer also registers with the National Association of Securities Dealers, and the New York Stock Exchange when the sponsoring Broker-Dealer is a member.

Several occupations require continuing education only under special circumstances. For example, Licensed Clinical Social Workers; Marriage, Family and Child Counselors; and Clinical Psychologists are required to complete training in human sexuality and child abuse assessment only if these were not required during initial licensure. Also, while all lawyers must be members of the California State Bar to practice law in California, only lawyers with legal specializations (i.e. Family Law or Taxation Law), as certified by the California Board of Legal Specialization, are required to obtain continuing education for certification and recertification in their specialty.

Some mandatory continuing education requirements are discretionary. For example, the MCE requirements for Animal Health Technicians have not been implemented by the Animal Health Technician Examining Committee. Also, prior to January 1, 1988, optometry CE requirements were discretionary and the Optometry Board chose not to implement them. Recent legislation now mandates that the Optometry Board adopt continuing education requirements for license renewal.

LEGISLATIVE TRENDS

A recent study by Dr. Louis Phillips[1] looks at the trends and status of mandatory continuing education (MCE) in the United States. According to his study, California appears to be above average in its continuing education requirements. The five states with the highest continuing education requirements are Florida, Iowa, Kansas, Minnesota, Nevada, and New Mexico; the states with the lowest are Hawaii, New York, and Wisconsin.

In California, there is no clear trend toward approving or vetoing legislation mandating continuing education. The Governor has been inconsistent in his approach to MCE. In vetoing Assembly Bill No. 1659 (continuing education for psychologists) in 1987, he cites the findings of the Department of Consumer Affairs 1982 study on "Evaluation of the Effectiveness, Costs and Benefits of Continuing Education Requirements" to support his reasoning. According to the Governor, "the department found no compelling reasons for mandatory continuing education and, in fact, some arguments for considering its discontinuation. Mandatory continuing education does not, in itself, guarantee increased professional proficiency." Yet, several bills requiring MCE, for acupuncturists, optometrists, and psychiatric technicians, did pass during the last two legislative sessions and were signed by the Governor. The logic behind the Governor's not vetoing all bills is unclear; however, legislative consultants suggest several explanations: there could have been other important legislation attached to a bill, the author may have been a friend or supporter, or the lobbying efforts by outside Associations may have been particularly strong and effective.

THE ARGUMENT OVER EFFECTIVENESS

Concerns about mandatory continuing education include whether MCE requirements really protect the consumer or merely serve to limit the applicant pool for an occupation; whether a correlation exists between professional competency and mandatory continuing education; whether continuing education actually serves professionals in any way beyond providing pleasant vacations; and whether the standards for MCE are appropriate.

In most cases, the Department of Consumer Affairs does not agree with its own Boards and Bureaus on the effectiveness of MCE. Board members often think that MCE provides professional enhancement; individuals at the Department of Consumer Affairs believe that professionals are generally motivated to seek their own professional continuing education, that MCE does not increase public safety, that it costs the agency and tax payers too much money to administer the MCE requirements, and that the primary beneficiaries of MCE requirements are the course providers. According to the Department of Consumer Affairs, CE legislation is most often initiated by the Boards, with legislators and potential providers also doing so.

In a 1987 article in Mobius, Drs. Stross and Harland concluded that continuing medical education was not worth much.

> There have been no demonstrable improvements in patient care, in frequency of malpractice suits, or in reduced health care costs. There is no scientific evidence to endorse a close relationship between CME participation and improved patient care. CME can deliver new information, but several studies have demonstrated that information dissemination occurs in many different ways, formal CME being only one."

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[1] See page 8.

Dr. Louis Phillips, in his article, "Is Mandatory Continuing Education Working?"[2] disagrees:

> After two decades this somewhat controversial method for relicensure is still being questioned though there is evidence that benefits are being derived from such requirements. Licensees who do not actively participate voluntarily in CE are most affected, and they are developing renewed interest in their professions. Research studies are proving that well-designed CE programs do change behavior. Many additional programs become available when MCE is implemented and MCE, also is helping to focus attention on other ways to improve performance.

However, Dr. Phillips adds:

> Standards by licensing boards and certifying agencies are applied and interpreted unevenly, and are designed more for convenience than control. Most are not designed to deal with the variety of providers formats, and delivery systems. The professionals have not been able to arrive at a proven and acceptable solution to insure that relicensure is an affirmation of the licensees' continued competence. Suggestions of reexamination, peer reviews and practice audits make the professions very uneasy, as these methods have various shortcomings. The relationship between CE and competence is somewhat limited, including such variables as the work environment, educational background, experience, cognitive skills and others affecting competence. Rarely do state boards have the expertise and resources to assess competence.

In "Dialogue on Mandatory Continuing Education," John Ohliger[3] is again on the attack:

> Not only is there no evidence that MCE guarantees worthwhile learning, but there is growing awareness that, indeed, it undermines it. Such statespersons of educational philosophy as Signe Cooper, Ivar Berg, and Ivan Illich have seriously questioned such a deterministic link between education and competence. As Illich puts it: "There is no proven correlation between education for a specialized function and the technical competence for the performance of this function."

In "Mandatory Continuing Education for Professionals: Trends and Issues," Kathleen Rockhill[4] is also pessimistic:

> [M]andated continuing education has been turned to as the more manageable and palatable alternative than massive testing. In doing so, the fallacious equation that education = competence = accountability rules, though it is commonly acknowledged that educational participation is no guarantee of what the person has learned, nor is it any guarantee that what was taught was relevant to better job performance. Another major argument is that education can't solve the accountability problem, and may actually add to it, by misleading the public into thinking that professional is qualified when he or she may not be.

CONCLUSION

> It is apparent that there is little agreement among the experts who have studied the effectiveness of mandatory continuing education. The same is true of governmental staff who work with these issues on a regular (Dept. of Consumer Affairs) or part-time (legislative staff) basis. This inconclusiveness is manifested in the inconsistent policy of

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[2] Phillips., Louis, Ed.D., "Is Mandatory Continuing Education Working?" *Mobius*, 1987.

[3] Ohliger, John, "Dialogue on Mandatory Continuing Education," *Lifelong Learning*, 1981.

[4] Rockhill, Kathleen, "Mandatory Continuing Education for Professionals: Trends and Issues," *Adult Education*, 1983.

both the Legislature and the Governor in adopting new mandatory continuing education requirements.

One thing, however, is clear: no mandatory continuing education requirement has been repealed or discontinued. This includes several MCE requirements that have been reviewed recently under sunset legislation.

Several new MCE requirements are expected to surface in legislation during the current legislative session. The most prominent of these will be for lawyers. MCLE died in the closing dates of the last session even with the support of the California Bar Association. The fate of such new requirements will no doubt depend on all of the improbabilities discussed above.

IN THIS STUDY

This study looks at occupations and professions that require mandatory continuing education. The vocations examined in this study are licensed by the following California state agencies:

- Department of Consumer Affairs
- Department of Food and Agriculture
- Board of Chiropractic Examiners
- The State Bar of California
- Board of Osteopathic Examiners
- Board of Equalization
- Department of Real Estate
- The Commission on Teacher Credentialing.

Requirements for continuing education may come from sources other than state requirements for relicensure. The study does not include vocations licensed by associations (i.e. California Certified Board of Alcohol and Drug Counselors), the federal government (i.e. IRS agents licensed by the U.S. Department of the Treasury), or county governments (i.e. paramedics).

SOURCES

The information for this report was obtained from the California License Handbook (California Department of Commerce, Office of Small Business), the licensing Departments (i.e. Rules and Regulations, Bylaws, Codes and Ethics, etc.), professional articles, and interviews with licensing boards and legislative consultants and staff. It should be kept in mind that the writing of the original legislation and codes is often unclear and open to interpretation. In fact, during the interviews, individuals at times disagreed on or were unsure of certain facts. This study is intended only to set out the general scope of professional relicensure requirements and CE provider requirements. For more detailed information, write directly to the board or commission responsible for relicensure.

License Renewal Requirements
Selected Occupations in California

OCCUPATIONS	DOES NOT REQUIRE CE	REQUIRES CE	NUMBER OF CE HOURS/YEARS REQUIRED	NOTES
Accountant, Certified Public		●	80 hours/2 years	
Accountant, Public		●	80 hours/2 years	
Acupuncturist		●	30 hours/2 years	
Animal Health Technician	●			
Architects	●			
Audiologist	●			
Barber Instructors		●	1 seminar every 2 years	More information unavailable
Bioanalyst	●			
Building Trades Contractor	●			
Chemist	●			
Children's Center Supervision Permit	●			
Children's Center Instructional Permit	●			
Chiropractor		●	12 hours/1 year	
Cosmetology Instructor		●	30 hours/ 2 years	
Counselor, Marriage, Family and Child (MFCC)		●		Interpretations differ, see data sheet
Court Reporter	●			
Dental Assistant		●	25 hours/2 years	
Dental Hygienist		●	25 hours/2 years	
Dentist		●	50 hours/2 years	
Detective, Private	●			
Embalmer	●			
Emergency Medical Technician (EMT)	●			Licensed by county
Engineer, Professional	●			
Engineer, Structural	●			
Engineering Geologist	●			
Escrow Agent	●			
Funeral Home Director	●			
Geologist	●			
Geophysicists	●			
Hearing Aid Dispenser		●	6 hours/1 year	
Insurance Adjuster	●			
Insurance Agent	●			

OCCUPATIONS	DOES NOT REQUIRE CE	REQUIRES CE	NUMBER OF CE HOURS/YEARS REQUIRED	NOTES
Insurance Broker	●			
Investment Advisor	●			
Lab Technician, Clinical	●			
Land Surveyors	●			
Landscape Architects	●			
Lawyer		●		C.E. required for legal specializations only
Maintenance Gardener		●	8 hours/2 years	Proposed for 1990
Medical Assistant	●			
Microbiologist	●			
Mortgage Broker	●			
Nurse - Anesthetist		●	30 hours/2 years	
Nurse - Licensed Vocational		●	30 hours/2 years	
Nurse - Midwife		●	30 hours/2 years	
Nurse - Practitioner		●	30 hours/2 years	
Nurse - Psychiatric Mental Health		●	30 hours/2 years	
Nurse - Public Health		●	30 hours/2 years	
Nurse - Registered		●	30 hours/2 years	
Nursing Home Administrator		●	40 hours/2 years	
Optometrist		●	20 hours/1 year	
Paramedic	●			Licensed by county
Personal Property Brokers	●			
Pest Control, Ag Commercial Applicator		●	20 hours/2 years	Proposed for 1990
Pest Control, Ag Advisor		●	40 hours/2 years	
Pest Control, Ag Pilot		●	20 hours/2 years	Proposed for 1990
Pest Control, Structural Field Representative		●		Hours depend on number of branches in which individual is certified
Pest Control, Structural Operator		●		Hours depend on number of branches in which individual is certified
Pesticide Dealers	●			
Pharmacist		●	30 hours/2 years	
Physical Therapist	●			
Physical Therapist Assistant	●			
Physician, Osteopathic		●	50 hours/1 year	
Physician and Surgeon		●	25 hours/1 year	

OCCUPATIONS	DOES NOT REQUIRE CE	REQUIRES CE	NUMBER OF CE HOURS/YEARS REQUIRED	NOTES
Podiatrists		●	50 hours/2 years	
Polygraph Examiners		●	12 hours/1 year	More information unavailable
Private Investigator	●			
Property Tax Appraiser		●	24 hours/1 year	
Psychiatric Technician		●	30 hours/2 years	
Psychologist, Clinical		●		Interpretations differ, see data sheet
Psychologist, Educational	●			
Radiologic Technician, Certified	●			
Real Estate Broker		●	45 hours/4 years	
Real Estate Salesperson		●	45 hours/4 years	
Respiratory Therapist		●	15 hours/2 years	
Sanitarian	●			
Securities Broker	●			
Security Dealer	●			
Social Worker, Licensed Clinical (LCSW)		●		Interpretations differ, see data sheet
Talent Agent	●			
Tax Interviewer		●	20 hours/1 year	
Tax Preparer		●	20 hours/1 year	
Teacher		●		150 hours of CE/5 years for teachers certified after 9/1/85
Veterinarian	●			
Waste Water Treatment Operator	●			
Water Treatment Operator	●			
X-Ray Supervisor/Operator	●			

License Renewal Requirements
Selected Occupations in the United States

Status of Mandatory Continuing Education for Selected Professions

	ALABAMA	ALASKA	ARIZONA	ARKANSAS	CALIFORNIA	COLORADO	CONNECTICUT	DELAWARE	D.C.	FLORIDA	GEORGIA	HAWAII	IDAHO	ILLINOIS	INDIANA	IOWA	KANSAS	KENTUCKY	LOUISIANA	MAINE	MARYLAND	MASSACHUSETTS	MICHIGAN	MINNESOTA	MISSISSIPPI	MISSOURI	MONTANA	NEBRASKA	NEVADA	NEW HAMPSHIRE	NEW JERSEY	NEW MEXICO	NEW YORK	NORTH CAROLINA	NORTH DAKOTA	OHIO	OKLAHOMA	OREGON	PENNSYLVANIA	RHODE ISLAND	SOUTH CAROLINA	SOUTH DAKOTA	TENNESSEE	TEXAS	UTAH	VERMONT	VIRGINIA	WASHINGTON	WEST VIRGINIA	WISCONSIN	WYOMING
ARCHITECTS			E							E						X								E					E	E	E																				
CPAs	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	Y	X		X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X		X		X
DENTISTS					X					X						X	X	X				X		X				X			X				X		X	X				X				X					
ENGINEERS (PROFESSIONAL)																X								E			X						E																		
LAWYERS	X		S		S	X				S	X		X			X	X	X						X	X		X	..	X		S			X		X				X			X	X	X		X	X		X	X
NURSES		E			X	X				X						X	X	X				X	E	X	S			X	X	S		X			S		S		S					S					S
NURSING HOME ADMINISTRATORS	X		X	X	X			X		X	X		X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
OPTOMETRISTS	X	X	X	X			X	X		X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X		X
PSYCHOLOGISTS		X		E				X		X	X					X	X		E		X		E	E					X			X		E			X				E	E	E		X	X			E
PHARMACISTS	X	X	X	X	X			X	E	X			X	X	X	X	X	X	X	X	E	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X		X
PHYSICAL THERAPISTS		X						E								X	X							S			E						X																	
PHYSICIANS		X	X	E	X			X	X	X		X		S		X	S	E		X	X	X	X	X				E	X	X			X						X				X			X		X	
REAL ESTATE			X		X		X	X	X	X	X					X	X		X	X	X		X	X	S	X		X	X	X		X	X					X	X	X	S	X			S		X	X
SOCIAL WORKERS	X			X	S	X		X	E	X		-			-		X	X		X	E	X		-	-	-	X	X	-		-			X					-			X		X		-	X	-	-
LPNs			S	S	X	X		S		X						X	X	X					X	E		S			X	X	S		X	S									S						
VETERINARIANS	X	X	X	X		X			X	X				X	E	X	X	X			X				X		X	X	X	X			X			X	X	X	X							X					

X required by statute or regulation E enabling legislation passed S required under certain circumstances - profession not licensed

Source: Information obtained from national professional associations. Revised 1986
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Alphabetical List of
State Agencies Involved in
Licensing Vocations and Businesses

Air Resources Control Board
Department of Alcohol and Drug Programs
Alcoholic Beverage Control Board
Department of Banking
Department of Boating and Waterways
Board of Chiropractic Examiners
California Coastal Commission
Department of Commerce
Department of Conservation
Department of Consumer Affairs
- Board of Accountancy
- Board of Architectural Examiners
- Athletic Commission
- Board of Barber Examiners
- Cemetery Board
- Bureau of Collection and Investigative Services
- Contractors' State License Board
- Board of Cosmetology
- Board of Dental Examiners
- Bureau of Electronic and Appliance Repair
- Board of Funeral Directors and Embalmers
- Board of Geologists and Geophysicists
- Board of Guide Dogs for the Blind
- Bureau of Home Furnishings
- Board of Landscape Architects
- Board of Medical Quality Assurance
- Board of Nursing Home Administrators
- Board of Optometry
- Bureau of Personnel Services
- Board of Pharmacy
- Polygraph Examiners Board
- Board of Registration of Professional Engineers
- Board of Registered Nurses
- Certified Shorthand Reporters Board
- Structural Pest Control Board
- Tax Preparers Program
- Board of Examiners in Veterinary Medicine
- Board of Vocational Nurse and Psychiatric Technician Examiners

Department of Corporations
- Security Enforcement Division
- Securities Regulation Division
- Health Care Plans Division
- Financial Services Division

State Department of Education
Emergency Medical Services Authority
Employment Development Department
California Energy Commission
Board of Equalization
State Fire Marshal
Department of Fish and Game
Department of Food and Agriculture
- Animal Health
- Egg Quality Control
- Feed, Fertilizer and Livestock Drugs Bureau
- Livestock Identification
- Meat Inspection

- Milk and Dairy Food Control
- Market Enforcement
- Milk Marketing
- Measurement Standards
- Pesticide Enforcement and Licensing
- Plant Control and Eradication
- Pest Exclusion
- Nursery and Seed Service

Department of Forestry
Franchise Tax Board
Department of (State Purchases) General Services
California Health Facilities Commission
Office of Statewide Health Planning and Development
Department of Health Services

- Clinical Chemistry
- Food and Drugs
- Health Care Facilities
- Laboratory Services
- Local Environmental Health
- Maternal and Child Health Branch
- Public Health Assistance
- Radiologic Health
- Sanitary Engineering
- Toxic Substance Control
- Vector Biology Control

California Highway Patrol
California Horse Racing Board
Department of Housing and Community Development
Department of Industrial Relations

- Labor Standards and Law Enforcement
- Occupational Safety and Health
- Industrial Accidents

Department of Insurance
Department of Justice
State Lands Commission
Motion Picture Council
Department of Motor Vehicles

- Commercial Vocational Licenses
- Documents Required
- Program Administration

Board of Osteopathic Examiners
Department of Parks and Recreation
Board of (San Francisco, Suisun & San Pablo Bays) Pilot Commissioners
Public Utilities Commission
Department of Real Estate
Department of Rehabilitation
San Francisco Bay Conservation and Development Commission
Department of Savings and Loan
California Secretary of State

- Corporate Filing
- Notary Public

Department of Social Services
State Solid Waste Management Board
Tahoe Regional Planning Agency
Commission on Teacher Credentialing
Department of Transportation
Department of Water Resources

- Reclamation Board

State Water Resources Control Board
U.S. Corps of Engineers

Data Sheets:
Information on Selected
Professions and License,
Renewal, and CE Requirements

OCCUPATION TITLE: Accountant

LICENSING AUTHORITY

Department:	Department of Consumer Affairs
Division/Bureau/Board:	Board of Accountancy
Address:	2135 Butano Drive, Suite 112 Sacramento, CA 95825
Phone:	(916) 920-7121 (916) 920-6701 -- Provider Information

LICENSE REQUIREMENTS

Education/Experience: To take the C.P.A. examination, an applicants must:

(1) Have a baccalaureate degree from a four-year accredited university or college with a major in accounting or, if the degree is in a non-accounting major, have a total of at least 30 semester units in accounting related subjects; or

(2) Have a two-year course of study at an accredited college, and have studies in accounting, commercial law, economics, finance, and related business administration subjects for a period of at least 4 years; or

(3) Pass a preliminary written examination, the College Level Examination Program (CLEP) and the Act Proficiency Examination Program (ACT PEP); or

(4) Be a graduate of certain foreign universities and be admitted to the examination based upon a favorable report from any of the scholastic rating organizations approved by the Board; or

(5) Be a public accountant registered in California.

To become licensed a candidate must:

(1) Successfully pass the CPA examination;

(2) Meet the following experience requirement: Applicants under 5081.1(a) must complete 36 months of experience with a CPA/California PA in public practice or have acceptable equivalent experience. Applicants under 5081.1(b)(c)(d)&(e) must complete 48 months of experience with a CPA/California PA in public practice or have equivalent experience. *NOTE:* College credit may reduce the length of experience required by 12 months;

(3) Successfully complete the examination in professional ethics. The ethics course and examination are available from the California CPA Foundation, P.O. Box 44364, San Francisco, CA 94144.

Fees	**Exam:**	$100
	Initial License:	$100 or $50 depending on birth date
Exam Frequency:		May and November
Exam Locations:		Fresno, Alameda, Sacramento, San Diego, San Francisco, and Los Angeles
Special Requirements:		Board provides waivers for examination for out-of-state practitioners. New practitioners must be CPAs. Public accountant (PA) licenses are renewed only; no new PA licenses are issued.

RENEWAL REQUIREMENTS

Renewal Period:	Biennial
Fees License:	$100 $50 late fee
Continuing Ed. Requirements:	80 hours within two years

CONTINUING EDUCATION PROVIDER COURSE APPROVAL PROCEDURES

Approval Required:	Board of Accountancy. Proof that a course meets CE requirements is the responsibility of the CPA/PA. Course work is approved on an individual basis. While it is not necessary for a provider to register with the Board of Accountancy, sponsor agreements can be set up.
Fees:	$100/sponsor agreement

Sponsor Agreement:	4 courses for each agreement
Agreement Length:	2 years

OCCUPATION TITLE: Acupuncturist

LICENSING AUTHORITY

Department: Department of Consumer Affairs
Division/Bureau/Board: Board of Medical Quality Affairs
Address: Acupuncture Examining Committee
1430 Howe Avenue
Sacramento, CA 95825
Phone: (916) 924-2642

LICENSE REQUIREMENTS

Education/Experience: Completion of one of the following:
(1) An educational and training program; or
(2) A tutorial program in the practice of an acupuncturist that is approved by the committee; or
(3) Documented educational training and clinical experience that meets the standards set by Sections 4939 and 4941 of the Business and Professions Code.

Fees
Application: $75 late fee $25
Exam: $200
Initial License: $325
Exam Frequency: 2 times per year
Exam Locations: Los Angeles, San Francisco

RENEWAL REQUIREMENTS

Renewal Period: Biennial
Fees License: $325
Continuing Ed. Requirements: 30 hours within 2 years

CONTINUING EDUCATION PROVIDER COURSE APPROVAL PROCEDURES

Approval Required: Acupuncture Examining Committee. An Approved Provider is allowed to offer continuing education courses for credit. Although the provider must continue to submit detailed information for each course offered, it is not necessary to obtain individual or additional approval for each course.
Fees: $150
Contract Length: 2 years

OCCUPATION TITLE: Chiropractor

LICENSING AUTHORITY

Division/Bureau/Board: Board of Chiropractic Examiners
Address: 921 11th Street, Suite 601
Sacramento, CA 95814-2867
Phone: (916) 445-3244

LICENSE REQUIREMENTS

Education/Experience: Graduation from a chiropractic college holding recognized candidacy or full accreditation status with the Council on Chiropractic Education and passage of Board Examination; must have 60 units of pre-chiropractic college education in addition to chiropractic curriculum.

Fees Application: $100
Exam Frequency: Twice each year, in May and November
Exam Locations: Los Angeles Area and Northern California
Special Requirements: X-Ray Supervisor and Operator Permit to take x-rays. Application and exam fee is $38.11 per category. Can test for one or both categories: radiography and fluoroscopy. Renewal fee is $30.50 every 2 years. For information: (916) 323-2775.

RENEWAL REQUIREMENTS

Renewal Period: Annually
Fees License: $95
Continuing Ed. Requirements: 12 hours every year

CONTINUING EDUCATION PROVIDER COURSE APPROVAL PROCEDURES

Approval Required: Board of Chiropractic Examiners. Courses can be taught by either an accredited college for chiropractic or the Chiropractic Association.
Fees: $50 per course
Contract Length: Per course.

OCCUPATION TITLE: Cosmetology Instructor

LICENSING AUTHORITY

Department: Department of Consumer Affairs
Division/Bureau/Board: Board of Cosmetology
Address: 1020 N Street
Sacramento, CA 95814
Phone: (916) 445-7061

LICENSE REQUIREMENTS

Education/Experience: A Cosmetology instructor must:

(1) Have had at least 600 hours of teacher training in an approved school in California, or equivalent training in an approved school in another state, or one year of practical experience within the previous three years in all branches of cosmetology, except the branch of electrology, in a licensed cosmetological establishment in this state, or equivalent experience in another state;
(2) Have completed the 12th grade, or equivalent education;
(3) Hold a valid California license as a cosmetologist.

Fees Exam: $30
Exam Frequency: On demand
Exam Locations: San Francisco and Los Angeles

RENEWAL REQUIREMENTS

License Renewal Period: Biennial
Fees Application: $16
Continuing Ed. Requirements: 30 hours every two years.
NOTE: Cosmetology instructors are exempt if they teach cosmetology on the campus of a California community college, or hold a clear vocational education teaching credential, or have an inactive license status.

CONTINUING EDUCATION PROVIDER COURSE APPROVAL PROCEDURES

Approval Required: Board of Cosmetology
Comments: All courses approved by the Board must be related to the "teaching of vocational education."
Fees: None
Contract Length: per course

OCCUPATION TITLE: Counselor, Marriage, Family, and Child, Licensed (MFCC)

LICENSING AUTHORITY

Department:	Department of Consumer Affairs
Division/Bureau/Board:	Board of Behavioral Science Examiners
Address:	1021 O Street Sacramento, CA 95814
Phone:	(916) 445-4933

LICENSE REQUIREMENTS

Education/Experience: Master's degree, and 3000 hours experience under direct supervision of authorized supervisor; course in Human Sexuality and course in Child Abuse Assessment and Reporting.

Fees Application:	$150 (includes exam)
Exam Frequency:	Written: Twice yearly; Oral: Four times yearly
Exam Locations:	Sacramento and Los Angeles

RENEWAL REQUIREMENTS

Renewal Period:	Biennial
Fees License:	$100
Continuing Ed. Requirements:	The regulations applying to training in Child Abuse Assessment and Reporting make it unclear whether a 7-hour course is required (1) one time only for initial licensure or renewal after 1/1/87 or (2) every renewal period. Conflicting interpretations were given by the Department of Consumer Affairs, the Psychology Examining Committee, and the Board of Behavioral Science Examiners.

CONTINUING EDUCATION PROVIDER COURSE APPROVAL PROCEDURES

Approval Required: The Human Sexuality course and the Child Abuse Assessment and Reporting course must meet the State requirement.

Courses can be offered by:

(1) Educational Institutions
(2) Local, County, State, and Federal Agencies
(3) Statewide Professional Associations that represent Clinical Psychologists, Marriage, Family and Child Counselors, and Licensed Clinical Social Workers.

OCCUPATION TITLE: Dental Assistant, Registered

LICENSING AUTHORITY

Department:	Department of Consumer Affairs
Division/Bureau/Board:	Committee on Dental Auxiliaries
Address:	1428 Howe Ave., Suite 58 Sacramento, CA 95825
Phone:	(916) 920-7637

LICENSE REQUIREMENTS

Education/Experience: Graduation from Board approved dental assistant program, or 18 months on-the-job training as a dental assistant.

Fees:	$80 (includes exam and license)
Exam Frequency:	Twice each year
Exam Locations:	Statewide

RENEWAL REQUIREMENTS

Renewal Period:	Biennial
Fees License:	$30
Continuing Ed. Requirements:	25 hours within two years
Additional Requirements:	Applicants for expanded duties certificate must be a registered dental assistant. CPR Certificate every two years.

CONTINUING EDUCATION PROVIDER COURSE APPROVAL PROCEDURES

Approval Required:	Dental Board. Courses must meet State requirements, but Dental Board does not approve individual courses. Provider can offer as many courses as desired.
Fees:	$200/provider
Contract Length:	2 years

OCCUPATION TITLE: Dental Hygienist, Registered

LICENSING AUTHORITY

Department:	Department of Consumer Affairs
Division/Bureau/Board:	Committee on Dental Auxiliaries
Address:	1428 Howe Avenue, Suite 58 Sacramento, CA 95825
Phone:	(916) 920-7637

LICENSE REQUIREMENTS

Education/Experience:	Graduation from Board-approved dental hygienist program.
Fees Application:	$70 includes exam and license
Exam Frequency:	6 times each year
Exam Locations:	Loma Linda, Los Angeles, San Francisco

RENEWAL REQUIREMENTS

Renewal Period:	Biennial
Fees License:	$30
Continuing Ed. Requirements:	25 hours within two years
Additional Requirements:	CPR certification every two years

CONTINUING EDUCATION PROVIDER COURSE APPROVAL PROCEDURES

Approval Required:	Dental Board. Courses must meet State requirements but Dental Board does not approve individual courses. Provider can offer as many courses as desired.
Fees:	$200/provider
Contract Length:	2 years

OCCUPATION TITLE: Dentist

LICENSING AUTHORITY

Department:	Department of Consumer Affairs
Division/Bureau/Board:	Board of Dental Examiners
Address:	1430 Howe, Suite 85 B Sacramento, CA 95825
Phone:	(916) 920-7451

LICENSE REQUIREMENTS

Education/Experience: Graduation from approved U.S. dental school.

Fees Exam:	$282.50
Initial License:	$75 or $150 depending on birthday
Exam Frequency:	6 times each year
Exam Locations:	Loma Linda, Los Angeles, San Francisco
Special Requirements:	Registration with the Drug Enforcement Administration in order to write prescriptions (application fee is $60 every 3 years). X-Ray Supervisor and Operator Permit to take x-rays. Application and exam fee is $38.11 per category: radiography and fluoroscopy. Applicant can test for one or both categories. Renewal fee is $30.50 every 2 years. For information: (916) 323-2775.

RENEWAL REQUIREMENTS

Renewal Period:	Biennial
Fees Application:	$150 $25 late fee
Continuing Ed. Requirements:	50 hours within 2 years
Additional Requirements:	CPR certification

CONTINUING EDUCATION PROVIDER COURSE APPROVAL PROCEDURES

Approval Required:	By Dental Board. Courses must meet State requirements but the Dental Board doesn't approve individual courses. Can offer as many courses as desired.
Fees:	$200/provider
Contract Length:	2 years

OCCUPATION TITLE: Hearing Aid Dispensers

LICENSING AUTHORITY

Department: Department of Consumer Affairs
Division/Bureau/Board: Board of Medical Quality Assurance
Hearing Aid Dispensers Examining Committee
Address: 1430 Howe Avenue
Sacramento, CA 95826
Phone: (916) 920-6377

LICENSE REQUIREMENTS

Education/Experience: No educational requirement; temporary license may be obtained is applicant is supervised; permanent license granted on passage of written examination.

Fees
Application: $75
Exam: $75
Initial License: $75
Continuing Education Reporting Fee: $5
Exam Frequency: Twice each yearly
Exam Locations: Sacramento and Los Angeles

RENEWAL REQUIREMENTS

License Renewal Period: Annually
Fees License: $75
Continuing Ed. Requirements: 6 hours per year

CONTINUING EDUCATION PROVIDER COURSE APPROVAL PROCEDURES

Approval Required: Board of Medical Quality Assurance
Fees: None
Contract Length: Yearly

OCCUPATION TITLE: Lawyer

LICENSING AUTHORITY

Department:	The State Bar of California
Division/Bureau/Board:	California Board of Legal Specialization
Address:	555 Franklin Street San Francisco, CA 94102-4498
Phone:	(415) 561-8265

LICENSE REQUIREMENTS

Education/Experience: Before beginning the study of law, every general applicant must have either:

(1) Completed at least 2 years of college work; or
(2) Attained an apparent intellectual ability equivalent of at least 2 years of college work.

Legal Education: Graduation from an accredited law school; or the study of law for 4 years in

(1) A law school that is authorized to confer professional degrees and requires classroom attendance of its students for a minimum of 270 hours/year; or
(2) A law office in this State, and under the personal supervision of a member of the Bar who has been actively practicing for at least the past 5 years; or
(3) The chambers, and under the personal supervision of a judge of a court of record of this State; or
(4) A correspondence law school requiring 864 hours of preparation and study per year for four years.

Also required:

(1) Good moral character
(2) First-Year Law Students' Examination ($205)
(3) Final Bar Examination ($455) or The Attorneys' Examination ($535)

Fees for Members of the Bar (annual fees):	$417, if admitted to the Bar more than 3 years ago $349, if admitted to the Bar between 1 and 3 years ago $318, if admitted to the Bar less than 1 year ago $50, if inactive
Fees For Legal Specialties	
Application:	$150
Initial License:	$100
Annual Dues:	$150
Exam Frequency:	Bar Exam – twice each year in February and July
Exam Locations:	San Francisco Bay Area or Los Angeles Area
Legal Specializations:	(1) Immigration and Nationality Specialists (2) Criminal Law Specialists (3) Workers' Compensation Law Specialists (4) Taxation Law Specialists (5) Family Law Specialists (6) Probate, Estate Planning and Trust Law Specialists

RENEWAL REQUIREMENTS

Renewal Period:	Every five years in each specialty field
Fees Application:	$100
Continuing Ed. Requirements:	Each specialty has different requirements for certification and recertification. See below. Continuing Legal Education is only required for legal specialties.

CONTINUING EDUCATION PROVIDER COURSE APPROVAL PROCEDURES

Approval Required: Lawyers are required to attend courses approved by the Board of Legal Specialization.

Fees: $25/unit to a maximum of $500

Contract Length: 1 year

LEGAL SPECIALTY REQUIREMENTS

There are different standards for certification and recertification for the six legal specialties. Below is information on the educational requirements. Additional standards for certification fall into the following categories:

Additional Standards for certification:
(1) Practice of Law
(2) Task and Experience Requirements
(3) Special Educational Experience
(4) Written Examination Experience
(5) Alternative Equivalent to Written Examination
(6) Independent Inquiry and Review

Addtional Standards for recertification:
(1) Required Period of Law Practice
(2) Task and Experience Requirements
(3) Special Educational Experience or Written Examination
(4) Independent Inquiry and Review

Criminal Law

Certification Education Requirements:
(1) 42 units in any of the following areas:
- (a) Evidence
- (b) Trial Advocacy
- (c) Substantive Criminal Law and Procedure
- (d) Writs, Appeals and Ancillary Proceedings

Recertification Education Requirements:
(2) 42 units in the above mentioned areas

Family Law

Certification Education Requirements:
(1) 48 units in the following areas:
- (a) > = 9 units in the dissolution of marriage
- (b) > = 6 units in child custody
- (c) > = 12 units in child and spousal support
- (d) > = 12 units in tax and property issues involved in the dissolution of marriage
- (e) > = 6 units in psychological and counseling aspects of divorce
- (f) < = 3 units in
  - (1) paternity litigation
  - (2) adoption litigation
  - (3) problems of the non-martial family writs and appeals from divorce, separation, or nullity of marriage
  - (4) proceedings to free a minor from the custody and control of parents

(5) domestic violence
(6) guardianship
(7) law office management

Recertification Education Requirements:

(1) 60 units; areas not specified

Immigration and Nationality Law

Certification Education Requirements:
(1) 42 units in the following areas:
(a) > = 15 units in immigrant visas
(b) > = 6 units in non-immigrant visas
(c) > = 12 units in deportation
(d) > = 6 units in administrative and judicial review
(e) > = 3 units in citizenship and naturalization

Recertification Education Requirements:
(2) 42 units approved by the board for immigration and nationality law specialists

Probate, Estate Planning and Trust Law

Certification Education Requirements:
(1) 45 units with at least 6 units in tax planning and procedures

Recertification Education Requirements:
(2) 60 units in the following areas:
(a) > = 3 units in estate and incompetency planning
(b) > = 3 units in administration procedures of trusts, powers, conservatorships, guardianships or other probate procedures
(c) > = 3 units in administration of estates or trusts after death
(d) > = 3 units in tax planning and procedures
(e) > = 3 units in litigation

Taxation Law

Certification Education Requirements:
(1) 60 units in at least four of the required areas specified below with no fewer than 6 units in any of the four areas or more than thirty units in any one area:
(a) Individual Income Tax
(b) Corporate Income Tax
(c) Partnership Income Tax
(d) Real Estate Income Tax
(e) Tax Procedures
(f) Compensation and Benefits Tax
(g) California Taxes
(h) Estate, Gift Tax and Estate Planning
(i) Tax Exempt Organizations
(j) Current Developments

Recertification Education Requirements:
(2) 75 units of qualified education experience

Workers' Compensation Law

Certification Education Requirements:

(1) 50 units of approved courses by the specialty board

Recertification Education Requirements:

(2) 50 units of advanced educational programs approved by the board

Summary Comments:

Part of the education experience can be satisfied by teaching law classes, by writing or editing articles or books, or by listening and/or viewing audio-visual programs in the area of specialization.

1 unit = 50 minutes of attendance or 3 hours of self-study

OCCUPATION TITLE: Nurse, Licensed Vocational

LICENSING AUTHORITY

Department: Department of Consumer Affairs
Division/Bureau/Board: Board of Vocational Nurse and Psychiatric Technician Examiners
Address: 1020 N Street, Room 406
Sacramento, CA 95814
Phone: (916) 445-0793

LICENSE REQUIREMENTS

Education/Experience: One of the following:
(1) Graduate of accredited California school of vocational nursing; or
(2) Graduate of out-of-state school of vocational nursing; or
(3) Military nursing experience; or
(4) Combination of paid experience and education; or
(5) Equivalent education or experience.

Fees **Application:** $15
Exam: $35
Initial License: $45
Exam Frequency: 2 times each year
Exam Locations: Sacramento and Long Beach

RENEWAL REQUIREMENTS

Renewal Period: Biennially by birth date
Fees **Application:** $45 $22.50 late fee
Continuing Ed. Requirements: 30 hours within 2 years, after first renewal

CONTINUING EDUCATION PROVIDER COURSE APPROVAL PROCEDURES

Approval Required: Board of Vocational Nurses and Psychiatric Technician Examiners (BVNPTE). The Board will accept courses for CE credit that have been approved by California Board of Registered Nursing (BRN).
Fees: $50 for first course; $5 each additional course
Contract Length: 2 years

OCCUPATION TITLE:

Nurse, Anesthetist
Nurse, Practitioner
Nurse, Psychiatric/Mental Health
Nurse, Public Health
Nurse, Registered
Midwife

LICENSING AUTHORITY

Department:	Department of Consumer Affairs
Division/Bureau/Board:	Board of Registered Nurses
Address:	1030 13th Street, Suite 200 Sacramento, CA 95814
Phone:	(916) 322-3350

LICENSE REQUIREMENTS

Education/Experience: One of the following:
(1) Completion of professional nursing program in approved school of nursing;
(2) Additional preparation by licensed vocational nurses (30 semester units of nursing) or military corpsmen depending on the rank and military training.

Fees	**Exam:**	$80
	(or) Endorsement:	$45 (if licensed in another state)
	Initial License:	$15 interim license
Exam Frequency:		Twice each year
Exam Locations:		Statewide

RENEWAL REQUIREMENTS

Renewal Period:	Biennial
Fees License:	$40
Continuing Ed. Requirements:	30 hours within 2 years or passing an exam given by the Board designed to test current knowledge in the registered nursing field.

CONTINUING EDUCATION PROVIDER COURSE APPROVAL PROCEDURES

Approval Required: Board of Registered Nursing. Initial certification by examination for several additional specializations (i.e. community health nurse or medical-surgical nurse) is acceptable in lieu of 30 hours of continuing education. The various certificates are obtained by the following Associations:
(1) American Association of Critical Care Nurses
(2) American Association of Poison Control Centers
(3) American Board for Occupational Health Nurses
(4) American Nursing Association
(5) Association of Operating Room Nurses
(6) NACOG Certification Corporation
(7) National Board of Pediatric Nurse Practitioners.

Fees: $125/provider. Providers can offer unlimited courses. No course outlines are necessary for approval by the Board. Courses must the Board's requirements and it is the Provider's responsibility to meet these requirements.

Contract Length: 2 years

NURSING CERTIFICATES

The following certificates require an active RN license in California.

Nurse Midwife Certificate:

Initial Fee:	$25
Renewal Fee:	$20
Requirements:	Active California RN License and graduation from Board-approved program of nurse midwifery or equivalent

Nurse Anesthetist Certificate:

Initial Fee:	$50
Renewal Fee:	$30
Experience:	Active California RN License and possession of a certificate from the Council on Certification or the Council on Recertification of Nurse Anesthetists

Nurse Practitioner Certificate:

Initial Fee:	$50
Renewal Fee:	$30
Experience:	Active California RN License and completion of Board-approved program for nurse practitioners, or equivalent

Psychiatric/Mental Health Nurse:

Experience:	Active California RN license and Master's degree in Psychiatric/Mental Health Nursing and 2 years of supervised experience in Psychiatric/Mental Health Nursing

Public Health Nurse Certificate:

Licensed by:	Department of Health Services Local Public Health Assistance 714 P Street, Room 561 Sacramento, CA 95814 (916) 445-9050
Experience:	Active California RN license and bachelor of science degree in nursing received from an accredited school of nursing; 7 hours of child abuse assessment and reporting course work
Fees:	One time application fee of $35

OCCUPATION TITLE: Nursing Home Administrator

LICENSING AUTHORITY

Department:	Department of Consumer Affairs
Division/Bureau/Board:	Board of Examiners of Nursing Home Administrators
Address:	1021 O Street A-141 Sacramento, CA 95814-5787
Phone:	(916) 445-8435

LICENSE REQUIREMENTS

Education/Experience: One of the following:

(1) Master's degree in nursing home administration or a related health administration field, provided the graduate program includes an internship/residency in a long-term-care facility; or

(2) Baccalaureate degree and successful completion of a Board-approved administrator-in-training (AIT) program of at least 1,000 hours; or

(3) Five years of full-time experience, within the past seven years, as the Director of Nursing or the designated Assistant Administrator of a nursing home, and successful completion of a Board-approved AIT program of at least 1,000 hours; or

(4) Ten years of full-time work experience, within the past 12 years, in at least three departments of a nursing home, 3 years of the past 5 years in a supervisory position in Administration/Office, Nursing, Dietary, or Activities Department; and successful completion of a Board-approved AIT program of at least 1,000 hours.

Fees	**Application:**	$100 for the AIT program. Not necessary if individual has a Master's degree
	Exam:	$70
	Initial License:	$150
Exam Frequency:		6 times each year
Exam Locations:		Los Angeles, Sacramento, San Diego, San Francisco

RENEWAL REQUIREMENTS

Renewal Period:	Biennial
Fees License:	$150 $25 late fee
Continuing Ed. Requirements:	40 hours within 2 years; 25% (10 hours) of CE in the area of aging and patient care

CONTINUING EDUCATION PROVIDER COURSE APPROVAL PROCEDURES

Approval Required:	Board of Examiners Nursing Home Administrators
Contract Length:	2 years, expiring on June 30 of every odd-numbered year
Fees:	None

OCCUPATION TITLE: Optometrist

LICENSING AUTHORITY

Department:	Department of Consumer Affairs
Division/Bureau/Board:	Board of Optometry
Address:	1920 20th Street, Suite B Sacramento, CA 95814
Phone:	(916) 739-4131

LICENSE REQUIREMENTS

Education/Experience:	Doctorate in optometry granted by accredited optometry school.
Fees	$117.50 includes application, exam, and license
Exam Frequency:	Annual
Exam Locations:	Berkeley, Fullerton

RENEWAL REQUIREMENTS

Renewal Period:	Annually on January 31
Fees Application:	$75 each year
Continuing Ed. Requirements:	20 hours within one year

CONTINUING EDUCATION PROVIDER COURSE APPROVAL PROCEDURES

Approval Required:	Board of Optometry. If a course is not provided by the American Optometric Association, California Optometric Association, optometric schools accredited by the Council on Optometric Education, the American Academy of Optometry, or the Optometric Extension Program, then it may be approved on an individual basis upon application with the Board.
Contract Length	Per course
Fees:	None

OCCUPATION TITLE: Pest Control, Agricultural Advisor

LICENSING AUTHORITY

Department:	Department of Food and Agriculture
Division/Bureau/Board:	Division of Pest Management, Environmental Protection, and Worker Safety
Address:	1220 N Street, Room A-170 Sacramento, CA 95814
Phone:	(916) 322-4647 (916) 322-5032 for provider information

LICENSE REQUIREMENTS

Education/Experience: 60 semester units of academic training in agriculture, biological sciences, and pest management, plus 24 months of technical experience or BS/BA in the above fields. Both college programs require certain core courses in chemistry, biology, and pest management.

Fees	Application:	$50 includes 2 exams
	Exam Frequency:	Every other month
Exam Locations:		Sacramento, Fresno, San Diego, Los Angeles, Santa Rosa, Redding

RENEWAL REQUIREMENTS

License Renewal Period:	Biennial
Fees License:	$80
Continuing Ed. Requirements:	40 hours within 2 years

CONTINUING EDUCATION PROVIDER COURSE APPROVAL PROCEDURES

Approval Required:	Regional committees of the Division of Pesticide Enforcement
Fees:	None
Contract Length:	1 year

OCCUPATION TITLE: Pest Control, Structural Field Representative

LICENSING AUTHORITY

Department: Department of Consumer Affairs
Division/Bureau/Board: Structural Pest Control Board
Address: 1430 Howe Avenue
Sacramento, CA 95825
Phone: (916) 924-2294

Comments: There are three branches of structural pest control.

Branch 1. Fumigation. The control of household and wood-destroying pests or organisms by fumigation with poisonous or lethal gases.

Branch 2. General Pest. The control of household pests or organisms, excluding fumigation with poisonous or lethal gases.

Branch 3. Termite. The control of wood-destroying pests or organisms by the use of insecticides, or structural repairs and corrections, excluding fumigation with poisonous or lethal gases.

LICENSE REQUIREMENTS

Education/Experience: Branch 1. 6 months training and experience in fumigating with poisonous or lethal gases under immediate supervision of a licenses individual.

Branch 2. Training and experience in the practice of pesticide application, pest identification and biology, pesticide application equipment, and pesticide hazards and safety practice under immediate supervision.

Branch 3. Training and experience in the practice of pesticide application, pest identification and biology, pesticide application equipment, pesticide hazards and safety practices, structural repairs, and structural inspection procedures and report writing under immediate supervision.

Fees Exam: $15
Initial License: $45
Applicator exam: $15
Exam Frequency: Monthly
Exam Locations: Los Angeles, Sacramento

RENEWAL REQUIREMENTS

License Renewal Period: Every 3 years on 6/30
Fees License: $45
Continuing Ed. Requirements: 1 branch — 9 points of CE*****
2 branches — 11 points of CE
3 branches — 13 points of CE
In each case, a minimum of three CE points in a technical subject directly related to each branch held by the licensee must be gained for each branch license. In lieu of CE,

*****For Point Value System for continuing education requirements see Pest Control, Structural Operator below.

a licensee may take and pass with a score of 70% an exam designed by the Board to cover developments in the field of pest control.

CONTINUING EDUCATION PROVIDER COURSE APPROVAL PROCEDURES

Approval Required:	Structural Pest Control Board
Fees:	$50/provider $25/course
Contract Length:	3 years

OCCUPATION TITLE: Pest Control, Structural Operator

LICENSING AUTHORITY

Department: Department of Consumer Affairs
Division/Bureau/Board: Structural Pest Control Board
Address: 1430 Howe Avenue
Sacramento, CA 95825
Phone: (916) 924-2294

Comments: There are three branches of structural pest control:

Branch 1. Fumigation. The control of household and wood-destroying pests or organisms by fumigation with poisonous or lethal gases.

Branch 2. General Pest. The control of household pests or organisms, excluding fumigation with poisonous or lethal gases.

Branch 3. Termite. The control of wood-destroying pests or organisms by the use of insecticides, or structural repairs and corrections, excluding fumigation with poisonous or lethal gases.

LICENSE REQUIREMENTS

Education/Experience: Proof of experience for a period of not less than the time specified opposite the branch listed below in the employ of a registered company in the State of California in the particular branch or branches of pest control for which the applicant desires to be licensed.

Branch 1 — 2 years
Branch 2 — 2 years
Branch 3 — 4 years

Fees Exam: $125
Initial License: $150
Applicator exam: $15
Exam Frequency: Monthly
Exam Locations: Los Angeles, Sacramento

RENEWAL REQUIREMENTS

Renewal Period: Every 3 years on 6/30
Fees License: $45
Continuing Ed. Requirements: The number of points required to meet the CE requirements depends on the type of license to be renewed and the number of branches in which licenses are held.

Branch 1 — 15 points of CE*****
Branch 2 — 18 points of CE
Branch 3 — 21 points of CE

In each case a minimum of three continuing education points in a technical subject directly related to each branch held by the licensee must be gained for each branch license. CE points must be gained by participation in at least three different types of educational activities.

Operators who hold a field representative's license in a branch in which they do not hold an operator's license must gain three of the CE points required by Section 1950

*****For explanation of Point System, see below.

(c) in a technical subject directly related to the branch or branches in which the field representative's license is held, in order to keep the field representative's license active.

In lieu of CE, a licensee may qualify for renewal by taking and passing an exam designed by the Board to cover developments in the field of pest control.

CONTINUING EDUCATION PROVIDER COURSE APPROVAL PROCEDURES

Approval Required:	Structural Pest Control Board
Fees:	$50/provider and $25/course
Contract Length:	3 years

NOTE: Point Value System for continuing education requirements for Structural Pest Control Field Representatives and Operators.

1. Accredited college courses - 5 points for each 2 semester unit course; 8 points for each 3 semester unit course.
2. Adult education course - 3 points.
3. Professional seminars or meetings - 1/2 point per hour, up to a maximum of 3 points per seminar or meeting.
4. Technical seminars or meetings - 1/2 point per hour, up to a maximum of 3 points per seminar or meeting.
5. Operator's courses developed by the Board pursuant to Section 8565.5 of the code - 3 points per segment.
6. Correspondence courses developed by the Board pursuant to Section 8565.5 of the code - 3 points per segment.
7. Equivalent activities, including teaching approved courses and publishing technical articles - 1 to 3 points, depending on the complexity of the activity and its relevance to new developments in the field of pest control.
8. Association meetings - 1/2 hour, up to a maximum of 2 points per meetings.
9. Structural Pest Control Board meetings - 1 point per meeting, up to a maximum of 3 points per renewal period.
10. In-house training in technical subjects - 1/2 point per hour, up to a maximum in each renewal period of 9 points for licensees holding licenses in one branch , 11 points for licensees holding licenses in two branches, and 13 points for licensees holding licenses in three branches.

OCCUPATION TITLE: Pharmacist

LICENSING AUTHORITY

Department:	Department of Consumer Affairs
Division/Bureau/Board:	Board of Pharmacy
Address:	1020 N Street, Sacramento, CA 95814-5784
Phone:	(916) 445-5014

LICENSE REQUIREMENTS

Education/Experience: Graduation from recognized college of pharmacy with B.S. in pharmacology or equivalent; 1,000 hours of experience (prior to examination), and passing of examination.

Fees Exam:	$155
Initial License:	$115
Exam Frequency:	Twice each year
Exam Locations:	Los Angeles, Sacramento
Special Requirements:	1,500 hours of experience prior to license issuance (1,000 prior to examination)

RENEWAL REQUIREMENTS

Renewal Period:	Biennial
Fees License:	$115
Continuing Ed. Requirements:	30 hours within 2 years; recent graduates are exempt for two years after receiving their degree

CONTINUING EDUCATION PROVIDER COURSE APPROVAL PROCEDURES

Approval Required:	Starting in January 1989, the California State Board of Pharmacy will no longer register providers. Providers will be required to be recognized by a Board-approved accreditation agency. The two designated accreditation agencies are the American Council of Pharmaceutical Education (ACPE) and Accreditation Evaluation Service (AES). Any other organization that meets the requirements for an accreditation agency can make an application to the Board.
Fees:	$100/provider
Contract Length:	1 year

OCCUPATION TITLE: Physician, Osteopathic

LICENSING AUTHORITY

Division/Bureau/Board: Board of Osteopathic Examiners
Address: 921 11th Street, Suite 1201
Sacramento, CA 95814
Phone: (916) 322-4306

LICENSE REQUIREMENTS

Education/Experience: Graduation from a U.S. approved college of Osteopathic Medicine; one year internship; and an oral and practical exam administered by the Board of Osteopathic Examiners (passing score is 75%).

Fees Application: $200
Fingerprints: $32.50
Exam: $200 Oral/Practical exam fee
Exam Frequency: Twice each year
Exam Locations: Statewide
Special Requirements: Registration with the Drug Enforcement Administration in order to write prescriptions. Application fee is $60 every 3 years. X-Ray Supervisor and Operator Permit to take x-rays. Application and exam fee is $38.11 per category: radiography and fluoroscopy. Applicant can test for one or both categories. Renewal fee is $30.50 every 2 years. For information: (916) 323-2775.

RENEWAL REQUIREMENTS

Renewal Period: Annually
Fees License: $200
Continuing Ed. Requirements: 50 hours each year
Comments: The CME requirement period is 4 years and 200 hours; 50 hours each year. Twenty hours must be in osteopathic category 1-A (formal education programs sponsored by recognized osteopathic institutions, organizations and their affiliates and that meet the definition of "osteopathic" CME); 30 hour balance may be either AOA or AMA courses.

CONTINUING EDUCATION PROVIDER COURSE APPROVAL PROCEDURES

Approval Required: Board; or American Osteopathic Association; (800) 621-1771 in Chicago
Contract Length: Per course
Comments: The following CME programs are approved for credit:

(1) Those programs certified by the AOA as Category I or II credit and those certified AMA and approved by the California Medical Association (CMA) as Category I.
(2) Those programs that qualify for prescribed credit from the AOA specialty groups.
(3) Those programs offered by Board-approved organizations and institutions.

OCCUPATION TITLE: Physician and Surgeon (M.D.)

LICENSING AUTHORITY

Department: Department of Consumer Affairs
Division/Bureau/Board: Board of Medical Quality Assurance
Address: 1430 Howe Ave.
Sacramento, CA 95825
Phone: (916) 920-6411 licensing, between 8 and 12
(916) 920-6943 renewal, between 8 and 12
(916) 920-2342 continuing education

LICENSE REQUIREMENTS

Education/Experience: Two years premedical education, four years of academic medical education with diploma, and one year post-graduate training in a program approved the Accreditation Council for Graduate Medical Education.

Fees Application: $335 includes fingerprints
Initial License: $255
Exam Frequency: Written Exam -- June and December
Oral Exam -- 6 times each year
Reciprocity Written Exam -- March, June, September, and December
Exam Locations: Los Angeles, Sacramento, San Diego, San Francisco
Special Requirements: Registration with the Drug Enforcement Administration in order to write prescriptions. Application fee is $60 every 3 years. X-Ray Supervisor and Operator Permit to take x-rays. Application and exam fee is $38.11 per category: radiography and fluoroscopy. Applicant can test for one or both categories. Renewal fee is $30.50 every 2 years. For information: (916) 323-2775.

RENEWAL REQUIREMENTS

Renewal Period: Biennial
Fees License: $255
Continuing Ed. Requirements: 25 hours each year

CONTINUING EDUCATION PROVIDER COURSE APPROVAL PROCEDURES

Approval Required: CMA (California Medical Association) approves providers of courses for local geographic areas; ACCME (Accreditation Council for Continuing Medical Education) approves providers of courses taught nationwide.

California Medical Association
221 Main Street
P.O. Box 7690
San Francisco, CA 94120-7690
(415) 882-5182
CME Accreditation Program Administrator - Sam Cox

Office of the Secretary
Accreditation Council for Continuing Medical Education
P.O. Box 245
51-B Sherwood Terrace
Lake Bluff, IL 60044
(312) 295-1490

CMA Application Fees:	Hospitals - $550 Non-Hospital - $350 Plus $100 annual dues
CMA Contract Length:	Accreditation can be for a period of 1, 2, or 4 years. The annual dues are payable each year on the anniversary of accreditation.
ACCME Fees:	$2500 initial fee; $1600 every two years
ACCME Accreditation Periods:	2, 4 or 6 years

OCCUPATION TITLE: Podiatrist

LICENSING AUTHORITY

Department:	Department of Consumer Affairs
Division/Bureau/Board:	Podiatry Examining Committee
Address:	1430 Howe Avenue Sacramento, CA 95825
Phone:	(916) 920-6347

LICENSE REQUIREMENTS

Education/Experience: Graduation from an approved college of podiatric medicine; successful performance on the National Board of Podiatry Examiners exam; and satisfactory completion of one year of approved postgraduate training in a general acute care facility.

Fees	**Fingerprinting**	$38
	Exam:	$700
	Initial License:	$525
Exam Frequency:		May and November of each year
Exam Locations:		San Francisco, Sacramento, Los Angeles
Special Requirements:		Registration with the Drug Enforcement Administration in order to write prescriptions. Application fee is $60 every 3 years. X-Ray Supervisor and Operator Permit to take x-rays. Application and exam fee is $38.11 per category: radiography and fluoroscopy. Applicant can test for one or both categories. Renewal fee is $30.50 every 2 years. For information: (916) 323-2775 Radiology Health Branch, Department of Health Services.
Comments:		A podiatrist may perform surgical treatment of the ankle, provided that the podiatrist is certified by the Committee. Separate application must be made to obtain this certification.

RENEWAL REQUIREMENTS

Renewal Period:	Biennial
Fees License:	$525
Continuing Ed. Requirements:	50 hours within 2 years
Additional Requirements:	CPR certification
Comments:	A podiatrist may engage in the practice of acupuncture as part of the practice of podiatric medicine if he or she has completed a course of instruction. The course of instruction must have a minimum of 25 hours of training and include specific subject areas. A course of instruction in acupuncture that meets the requirements is credited toward hours of required CE.

CONTINUING EDUCATION PROVIDER COURSE APPROVAL PROCEDURES

Approval Required:	Board of Podiatric Medicine, if the provider is not part of the California Podiatric Medical Association; CMA; AMA; COA; AOA; or approved colleges or schools of medicine, podiatric medicine, or osteopathic medicine.
Fees:	$100/course
Contract Length:	Per course

OCCUPATION TITLE: Property Tax Appraiser

LICENSING AUTHORITY

Department: Board of Equalization
Division/Bureau/Board: Property Taxes Department
Assessment Standards Division
Address: 1927 13th Street
Sacramento, CA 95814
Phone: (916) 445-4982

LICENSE REQUIREMENTS

Education/Experience: Graduation from an accredited four-year institution of higher-education. Relevant experience gained in the past ten years may be substituted on a year-for-year basis. Certification in two stages:

(1) Temporary certification. This certification is granted to a qualified applicant who has received a bona fide offer of employment as an appraiser from a county assessor. It is valid for one year.

(2) Permanent appraiser certification. The examination for permanent appraiser certification is usually given at the conclusion of a 24 hour training session, State Board of Equalization Course 1, Introduction to Appraising for Property Tax Purposes.

Fees None
Exam Frequency: As needed
Exam Locations: Statewide

RENEWAL REQUIREMENTS

Renewal Period: Initial certification valid as long as the appraiser performs duties for property tax purposes and meets the continuing education requirements.
Fees None
Continuing Ed. Requirements: 24 hours each year
NOTE: An appraiser who has held a permanent certificate for at least three years is eligible for advanced certification. The appraiser must complete a specified series of appraisal courses, pass an advanced certification examination, or obtain a professional designation from a recognized appraisal organization. An appraiser who has received advanced certification is required to complete only 12 hours of approved training each year.

CONTINUING EDUCATION PROVIDER COURSE APPROVAL PROCEDURES

Approval Required: Board of Equalization
Fees: None
Contract Length: Per course
Comment: A number of the smaller counties rely almost entirely on State Board of Equalization training since there is no alternative. The Board lists University Extension programs as a source of CE.

OCCUPATION TITLE: Psychiatric Technician

LICENSING AUTHORITY

Department: Department of Consumer Affairs
Division/Bureau/Board: Board of Vocational Nurses and Psychiatric Technician Examiners
Address: 1020 N. Street, Room 406
Sacramento, CA 95814
Phone: (916) 445-0793

LICENSE REQUIREMENTS

Education/Experience: One of the following:
(1) Graduation from an accredited California school for Psychiatric Technicians; or
(2) Graduation from an out-of-state school for Psychiatric Technicians equivalent to California; or
(3) Equivalent study and training.

Fees Exam: $25 $35 for re-examination
Initial License: $45
Exam Frequency: 6 times each year
Exam Locations: Sacramento, Long Beach

RENEWAL REQUIREMENTS

License Renewal Period: Annually
Fees License: $45/year
Continuing Ed. Requirements: 30 hours within a 2 year period

CONTINUING EDUCATION PROVIDER COURSE APPROVAL PROCEDURES

Approval Required: Board of Vocational Nurses and Psychiatric Technician Examiners
Fees: Unknown at present due to changing legislation.
Contract Length: Unknown

OCCUPATION TITLE: Psychologist, Licensed Clinical

LICENSING AUTHORITY

Department:	Department of Consumer Affairs
Division/Bureau/Board:	Board of Medical Quality Assurance
Address:	Psychology Examining Committee 1430 Howe Avenue Sacramento, CA 95825
Phone:	(916) 920-6383

LICENSE REQUIREMENTS

Education/Experience: Doctorate in psychology, with a specialization in educational psychology or counseling psychology; or doctorate degree in a field deemed equivalent by the committee. And 3000 hours of supervised professional experience; one year in post doctoral program. And courses in Human Sexuality, 10 hours minimum, and Child Abuse Assessment 7 hours minimum.

Fees	**Application:**	$40
	Fingerprints	$32.50
	Exam:	$100 for first written and oral
	Initial License:	$120
Exam Frequency:		Twice each year, both written and oral
Exam Locations:		Los Angeles, San Francisco

RENEWAL REQUIREMENTS

Renewal Period:	Biennial
Fees License:	$120 late fee: $145
Continuing Ed. Requirements:	The regulations applying to training in Child Abuse Assessment and Reporting make it unclear whether a 7-hour course is required (1) one time only for initial licensure or renewal after 1/1/87 or (2) every renewal period. Conflicting interpretations were given by the Department of Consumer Affairs, the Psychology Examining Committee, and the Board of Behavioral Science Examiners.

CONTINUING EDUCATION PROVIDER COURSE APPROVAL PROCEDURES

Approval Required: The Human Sexuality course and the Child Abuse Assessment and Reporting course must meet the State requirement.

Courses can be offered by:

(1) Educational Institutions
(2) Local, County, State, and Federal Agencies
(3) Statewide Professional Associations that represent Clinical Psychologists, Marriage, Family and Child Counselors, and Licensed Clinical Social Workers.

OCCUPATION TITLE: Real Estate Broker

LICENSING AUTHORITY

Department:	Department of Real Estate
Address:	2201 Broadway Sacramento, CA 95818
Phone:	(916) 739-3758 (916) 739-3721 (Education Section)

LICENSE REQUIREMENTS

Education Requirements: Successful completion of the following required college courses:

(1) Real Estate Practice
(2) Legal Aspects of Real Estate
(3) Real Estate Finance
(4) Real Estate Appraisal
(5) Real Estate Economics or General Accounting
(6) And three courses[*****] from the following group:
  (a) Real Estate Principles
  (b) Business Law
  (c) Property Management
  (d) Real Estate Office Administration
  (e) Escrow
  (f) Advanced Legal Aspects of Real Estate
  (g) Advanced Real Estate Finance or Appraisal

Experience Requirements: A minimum of two years full-time licensed salesperson experience within the last 5 years, or the equivalent if required. Education in lieu of experience:

(1) Four-year degree from an accredited college; or
(2) Members of the Bar of any state in the U.S. will generally qualify on the basis of their education and experience. Graduates of law schools recognized by the California State Bar, but who are not members of the State Bar, will generally qualify on the basis of education, but are required to complete successfully a college-level course in Real Estate Finance and one in Real Estate Appraisal; or
(3) One year of full-time employment as a licensed salesperson in California within the last five years prior to filing the application; plus graduation from an accredited college with an A.A. degree; plus satisfactory completion of the required statutory real estate courses.

Fees	**Fingerprints**	$17
	Exam:	$50
	Initial License:	$165
Exam Frequency:		Based on volume of applications received
Exam Locations:		Sacramento, Fresno, San Francisco, San Diego, Santa Ana and Los Angeles
Comments:		Corporations are licensed through a person qualified as a real estate broker.

RENEWAL REQUIREMENTS

Renewal Period:		4 years
Fees	**License:**	$165 late: $220

[*****]If an applicant completes both Accounting and Real Estate Economics, only two courses from group 6 are required.

Continuing Ed. Requirements:	45 hours within 4 years: (1) 3 hours: ethics, professional conduct, and legal aspects of real estate (2) 3 hours: agency relationships and duties in a real estate brokerage practice (3) 18 hours: consumer protection (4) 21 hours: in consumer service, consumer protection, ethics, and/or agency categories

CONTINUING EDUCATION PROVIDER COURSE APPROVAL PROCEDURES

Approval Required:	Department of Real Estate, Education Section
Fees:	$500/course
Contract Length:	2 years

OCCUPATION TITLE: Real Estate Salesperson

LICENSING AUTHORITY

Department:	Department of Real Estate
Address:	2201 Broadway Sacramento, CA 95818
Phone:	(916) 739-3758 (916) 739-3721 (Education Section)

LICENSE REQUIREMENTS

Education/Experience: Three semester units (college level) in real estate principles prior to taking the examination and two additional real estate courses (three semester unit college-level courses) within 18 months of licensure.

NOTE: Members of the Bar of any state in the United States or graduates of law schools recognized by the California State Bar will generally qualify on the basis of their education, and as such are exempt from the college-level course requirements.

Fees	Fingerprints	$17
	Exam:	$25
	Initial License:	$120 if all three courses taken prior to the exam; $145 if only Principles course taken before exam
Exam Frequency:		Examinations scheduled on the basis of volume of applications received
Exam Locations:		Sacramento, Fresno, San Francisco, Los Angeles, San Diego, Santa Ana

RENEWAL REQUIREMENTS

Renewal Period:	Every 4 years
Fees License:	$120 late: $160
Continuing Ed. Requirements:	45 hours every 4 years.

NOTE: Effective 1/1/86, salespersons who were required to complete Real Estate Principles and two other qualifying college-level real estate courses will not be required to meet the continuing education requirement for the first renewal except for a three-hour ethics course and a three-hour course in agency relationships and duties in a real estate brokerage practice.

Minimum mandatory requirements:

(1) 3 hours: ethics, professional conduct, and legal aspects of real estate

(2) 3 hours: agency relationships and duties in a real estate brokerage practice

(3) 18 hours: consumer protection; 21 hours in consumer service, consumer protection, ethics and/or agency categories

CONTINUING EDUCATION PROVIDER COURSE APPROVAL PROCEDURES

Approval Required:	Department of Real Estate, Education Section
Fees:	$500/course
Contract Length:	2 years

OCCUPATION TITLE: Respiratory Therapist

LICENSING AUTHORITY

Department:	Department of Consumer Affairs
Division/Bureau/Board:	Respiratory Care Examining Committee
Address:	1430 Howe Avenue Sacramento, CA 95825
Phone:	(916) 924-2314

LICENSE REQUIREMENTS

Education/Experience: High school diploma or equivalent education; and graduation from a training program recognized by the Joint Review Committee for Respiratory Therapy Education and approved by the Committee on Allied Health Education and Accreditation of the American Medical Association.

Fees	Application:	$15
	Exam:	$75
	Initial License:	$48
	Fingerprinting	$16.50
Exam Frequency:		March, July and November of each year
Exam Locations:		Fresno, Los Angeles, San Francisco, San Diego, and Loma Linda
Comments:		Possession of a Certified Respiratory Therapy Technician or Registered Respiratory Therapy Technician credential from the National Board of Respiratory Care satisfies the examination requirement.

RENEWAL REQUIREMENTS

License Renewal Period:	Biennial
Fees License:	$48
Continuing Ed. Requirements:	15 hours every 2 years

CONTINUING EDUCATION PROVIDER COURSE APPROVAL PROCEDURES

Approval Required:	No

OCCUPATION TITLE: Social Worker, Licensed Clinical (LCSW)

LICENSING AUTHORITY

Department: Department of Consumer Affairs
Division/Bureau/Board: Board of Behavioral Science Examiners
Address: 1021 O Street
Sacramento, CA 95814
Phone: (916) 445-4933

LICENSE REQUIREMENTS

Education/Experience: Master's degree from accredited school of social work, 2 years of full-time supervised post-Master's experience of at least 3200 hours. A course in Human Sexuality and Child Abuse Assessment.
Fees Application: $150 (includes exam)
Exam Frequency: Written: Twice each year Oral: Four times each year
Exam Locations: Sacramento and Los Angeles

RENEWAL REQUIREMENTS

Renewal Period: Biennial
Fees License: $100
Continuing Ed. Requirements: The regulations applying to training in Child Abuse Assessment and Reporting make it unclear whether a 7-hour course is required (1) one time only for initial licensure or renewal after 1/1/87 or (2) every renewal period. Conflicting interpretations were given by the Department of Consumer Affairs, the Psychology Examining Committee, and the Board of Behavioral Science Examiners.

CONTINUING EDUCATION PROVIDER COURSE APPROVAL PROCEDURES

Approval Required: The Human Sexuality course and the Child Abuse Assessment and Reporting course must meet the State requirement.
Courses can be offered by:
(1) Educational Institutions
(2) Local, County, State, and Federal Agencies
(3) Statewide Professional Associations that represent Clinical Psychologists, Marriage, Family and Child Counselors, and Licensed Clinical Social Workers.

OCCUPATION TITLE: Tax Preparer and Tax Interviewer

LICENSING AUTHORITY

Department: Department of Consumer Affairs
Division/Bureau/Board: Tax Preparer Program
Address: 1030 13th Street, Suite 209
Sacramento, CA 95814
Phone: (916) 324-4977

LICENSE REQUIREMENTS

Education/Experience: One of the following:
(1) Completion, within the previous 18 months, of 60 hours of approved instruction in basic Federal and California personal income tax law, theory, and practice; or
(2) Engagement as a paid preparer of Federal and California personal income tax returns for others for at least an average of 15 hours per week during 2 tax seasons, within the last 4 years; or
(3) Engagement as a paid preparer of Federal and California personal income tax returns for others for at least an average of 8 hours per week during 4 tax seasons, within the last 6 years.

Fees Application: $50
Special Requirements: Each tax preparer and interviewer must post a $2,000 bond.

RENEWAL REQUIREMENTS

Renewal Period: Annually on 10/31
Fees License: $40 late fee: $20
Continuing Ed. Requirements: 20 hours each year:
(1) 8 hours: federal income tax
(2) 4 hours: California income tax and/or California bank and corporation franchise taxes
(3) 8 hours: in any combination of the above-referenced Federal and/or California tax law

CONTINUING EDUCATION PROVIDER COURSE APPROVAL PROCEDURES

Approval Required: Tax Preparer Program
Fees: No fee for course or provider approval
Contract Length: 2 years, every odd year
Comments: CE courses must be completed at a California private or public college approved by the Department of Education. Each approved course is assigned a Tax Prepared Program (TPP) number, and a specific number of hours of credit, and approved for:
(1) minimum qualification requirement only; or
(2) continuing education requirement only; or
(3) both minimum qualification and continuing education.